

Minutes of SPCCT meeting 19 February, 2024

Raukawa Community Centre

Attending: Rachel Healy, Simon Bowden, Raewin Tipene-Clarke, Iri Te Aho, Fiona Prestidge (Manager), Jennifer Mason (Programme Manager - first part of meeting)

Members of the community and staff: Roimata Kirikiri, Ro Buick, Seraphina Sasa, Pauline Johnson, Daisy Taua, Isaiah Forward, Jasmine Rakuraku-Ranapia, Tevita Mortimer-Vito.

Apologies: Brenda Wallace and Terry Rakuraku.

The meeting was preceded by a farewell for Jennifer Mason who is leaving her role as Community Centre Programme Manager. **Meeting opened 7:40pm by Simon.**

Minutes from previous meeting

The date for Freshen Up was corrected and the minutes approved.

Action Items from previous meeting:

- The board will review our policy for wage/salary increases before 1 April next year – **An HR committee is being established**
- Look for solutions to central power sockets that aren't suitable for dancers – **Iri and Fiona will discuss**
- Fiona to investigate providing first aid training to the community – **Fiona has researched costs and suggested SPCCT can fund regular volunteers for a half day course.**
- Fiona will look into donations to help with stitching lounge costs – **SPCCT will pick up bill for machines being serviced.**

Financial reporting

The board received and approved the balance sheet and profit and loss and thanked Fiona.

Manager's report

- The meeting acknowledged the extraordinary work Jennifer has done and wished her well for the future.
- Fiona noted that the Tamariki Ora sessions will soon be added to the Raukawa Centre's programme.
- There was discussion on waiving venue hire for hula (2 sessions a week) and Tuesday evening yoga sessions (once a week) and a suggestion not to charge for community-led koha classes.

Decision: for now, these three weekly sessions will not be charged fees, but a koha

would be welcome. Fiona will assess an ongoing policy that provides three weekly sessions with free or nominal venue hire. This policy, and the groups that qualify, will be reviewed annually.

- The SPCC branded caps that were sold at Kotahi are now available for sale to anyone for the discounted rate of \$20 each.
- Kamara Uri-Ke is moving on, so a 10-hour-a-week Kaimanaaki position is available. The role will be advertised if it can't be filled through word of mouth.
- The budget to 31 March 2025 was presented and accepted.
- The Medical Officer of Health has asked Fiona to speak to a meeting of the District Licensing Committee on 27 April about an application for an off-licence at the Strathmore Food Market on Broadway. Fiona will go back to the Medical Officer of Health to find out information, including the definition of an off-licence. Once we have all the facts, Rachel will help Fiona to share this information and invite the community to also front the meeting, if it's a possibility.
- The trust would like to establish an HR committee: the suggestion is it could be Steph Rakuraku and Simon Bowden. Simon will ask Steph if she is interested and write up the terms of reference for the committee.
- SPCC approved Fiona to buy new furniture for the Raukawa Centre at a cost of \$8,789 incl freight. Delivery of the furniture is 6–8 weeks and once installed, we could have a blessing and celebration of the rejuvenated space.
- There's a suggestion from some members of the community around having greetings in multiple languages on the glass at Raukawa. Fiona and Phina will discuss who to approach to ensure these multi-lingual greetings come from the community.
- Fiona will find out who owns the side wall in front of the Raukawa centre where the mural is. Some members of the community are not keen on this mural.

General Business & Community Discussions

- Simon raised Te Ropu Māori, which was instigated by Ray Ahipene-Mercer to guide the development of Te Tūhunga Rau. Simon will restart Te Ropu Māori with an open membership, and it will be community-led. Discussion followed on the purpose of Te Ropu Māori and its potential role.
- Rachel suggested we get a selection of branded T shirts for staff and volunteers to wear at events: Rachel and Fiona will get a quote and discuss options.

Meeting closed 9:05pm

Next meeting: Monday 8 April, 6:30pm

